

### QUIZ: Employee Attributes

Whether you are looking for a job or preparing to ask for a promotion, it is beneficial to have a clear idea of your strengths, weaknesses, skills, and preferences as an employee. Knowing the answers to the following questions should help with your self-assessment.

	YES	NO
Do you enjoy working?		
Would you rather work alone than with a team?		
Do you require constant feedback?		
Do you take advantage of employer-provided leave?		
Are you energetic?		
Do you prefer to keep your work life and home life separate?		
Can you say no when you have to?		
Are you decisive?		
Are you the “go-to” person?		
Do you mind doing administrative tasks?		
Can you change course in midstream when necessary?		
Would you rather do it yourself than rely on others?		
Do you consider yourself an entrepreneur?		
Do you take risks?		
Are you more of a doer than a thinker?		
Where does the buck stop?		

Do you like to set goals?		
Are you considered a people person?		
Do you have a sense of humor?		
Have you mastered multitasking?		
Are you a leader?		
Do you meet your deadlines?		
Can you perform well under pressure?		
Do you take criticism well?		